

CONVOCATION FOR PASTORS OF BLACK CHURCHES

January 8-10, 2019

Hilton Atlanta Airport | 1031 Virginia Ave. | Atlanta, GA 30354

Exhibitor / Vendor Application

Note: Display space will be available on a first come, first serve basis. Space is not guaranteed until the enclosed agreement is fully executed with signatures from both parties.

DEADLINE: November 15, 2018

(Name / Company Name)

(Telephone Number)

(Authorized Contact Person)

(Title)

(Address)

(City) (State) (Zip)

(Name of Authorized Representative(s) attending Event as it should appear on nametag)

Sponsorship levels are as follows:

Platinum \$5000 and above
10 minutes at convocation stage
Shared meal with 10 minute presentation
Page in Souvenir booklet
Vendor table

Gold \$4000-\$4999
5 minutes at convocation stage
Page in souvenir booklet
Vendor table

Silver \$2500-3999 (GBCS)
Page in souvenir booklet
Vendor table

Bronze \$1000-2499 (Local Churches)
Page in Souvenir booklet

I am requesting the following:

	Fees	Total
1 - <u>Exhibitor Table</u> (display only)	\$350.00	\$
1 - <u>Vendor Table</u>	\$450.00	\$
1 - <u>Exhibitor Table</u> AND 1 Event Registration	\$550.00	\$
1 - <u>Vendor Table</u> AND 1 Event Registration	\$650.00	\$
Each additional table, rack or display space	\$85.00	\$
	TOTAL ENCLOSED	\$

Products to be displayed are: _____

METHOD OF PAYMENT:

Master Card#: _____ Visa# _____

Name as it appears on card: _____ Exp. Date _____ Security Code _____

Signature _____

Or enclosed Check Amount \$ _____ (payable to Black Pastors Convocation c/o Discipleship Ministries)

**Return with enclosed agreement to:
Black Pastors Convocation, PO Box 546, LaVergne, TN 37086
Or by email: registrar@theconvocation.net**

Exhibitor / Vendor Agreement

Note: Display space will be available on a first come, first serve basis. Space is not guaranteed until this agreement is fully executed with signatures from both parties.

Company Name: _____

Authorized Contact: _____

Exhibit space is located in the promenade of the hotel. This is an unsecured area and security is not provided. Additional electrical, internet and shipping information will be furnished when your application is approved.

- Conference will provide 1 chair, 1 skirted table, unless otherwise requested.
- Additional tables, racks or displays beyond the agreed upon space will be prohibited; unless space for these items is purchased.
- Exhibitors not in compliance with this agreement will be asked to leave the area without refund.

Lodging:

Lodging is available at the Hilton Atlanta Airport, 1031 Virginia Avenue, Atlanta, GA 30354

Phone: 404-767-9000, or online at <https://book.passkey.com/go/ConvforPastorsofBlackChurches>

Rates:

Single or Double - \$182.86 (tax included); Parking \$8.00/day

All reservations must be made by December 13, 2018

COPYRIGHTS, ROYALTIES, AND TRADEMARKS.

Exhibitors warrant that no music, literary or artistic work or other property protected by copyright will be performed, reproduced or used, nor will the name or any entity protected by trademark be reproduced or used during the event unless written permission for the copyright or trademark holder has been obtained.

SPECIAL ASSISTANCE/ADA COMPLIANCE

In compliance with the Disabilities Act, all booth personnel needing special assistance should contact Stella Beene-Venson at sbee1401@yahoo.com with their requests.

CLAIMS/DISPUTES/CHOICE OF LAW

- a) IN THE EVENT OF ANY CLAIM OR DISPUTE ARISING UNDER THIS Agreement, the parties shall first attempt to resolve the matter over a period of at least thirty-one (31) days. If no resolution is reached during that time, the parties may submit the dispute for resolution through such alternative dispute resolution; either party may pursue any remedies available to it at law or equity.
- b) Should either party bring an action to enforce or declare rights under this agreement, or should the parties agree to submit any disputes to Alternative Dispute Resolution, the substantially prevailing party shall be entitled to recover, in addition to all other relief to which it is entitled, its reasonable attorney’s fees and all costs of suit fixed by the court or the alternative dispute resolution pane.
- c) Should either party resort to litigation or any form of alternative dispute resolution, the parties agree that the jurisdiction, venue and choice of law shall be the city of Nashville and the State of Tennessee.

HOLD HARMLESS

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor’s activities on the Hotel premises and will indemnify, defend, and hold harmless the Hotel and the United Methodist Publishing House, their owner, and their management companies, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.

AGREEMENT

The undersigned, on behalf of the Applicant, agrees to comply with the Exhibit Rules and Regulations set forth in this Application for Space. We understand that this application is binding on both parties on the date last written below when accepted and signed by. All space is assigned on a first-come, first serve basis and at PASTORS CONVOCATION discretion. All correspondence from PASTORS CONVOCATION will be sent to the person listed above. This document contains the entire Agreement between the parties and supersedes any prior agreements. The terms of this document may not be changed except in writing and signed by the parties.

AUTHORIZED SIGNATURES

The undersigned individuals represent and warrant that they have authority to enter into this Agreement on behalf of the company or organization represented and hereby agree to the terms set forth in this Agreement.

EXHIBITOR:

By: _____
 Title: _____
 Date: _____

**Return with enclosed application to:
 Black Pastors Convocation, PO Box 546, LaVergne, TN 37086, or by email at registrar@theconvocation.net**

**This agreement must be signed and returned with payment for full amount in order to be valid
 by November 15, 2018**

**Be sure to make a copy of this agreement for your file prior to returning so you may be aware of the
 terms of the agreement.**

If you have questions or concerns please contact:

Stella Beene-Venson - Telephone (615) 512-6439

Email: sbee1401@yahoo.com